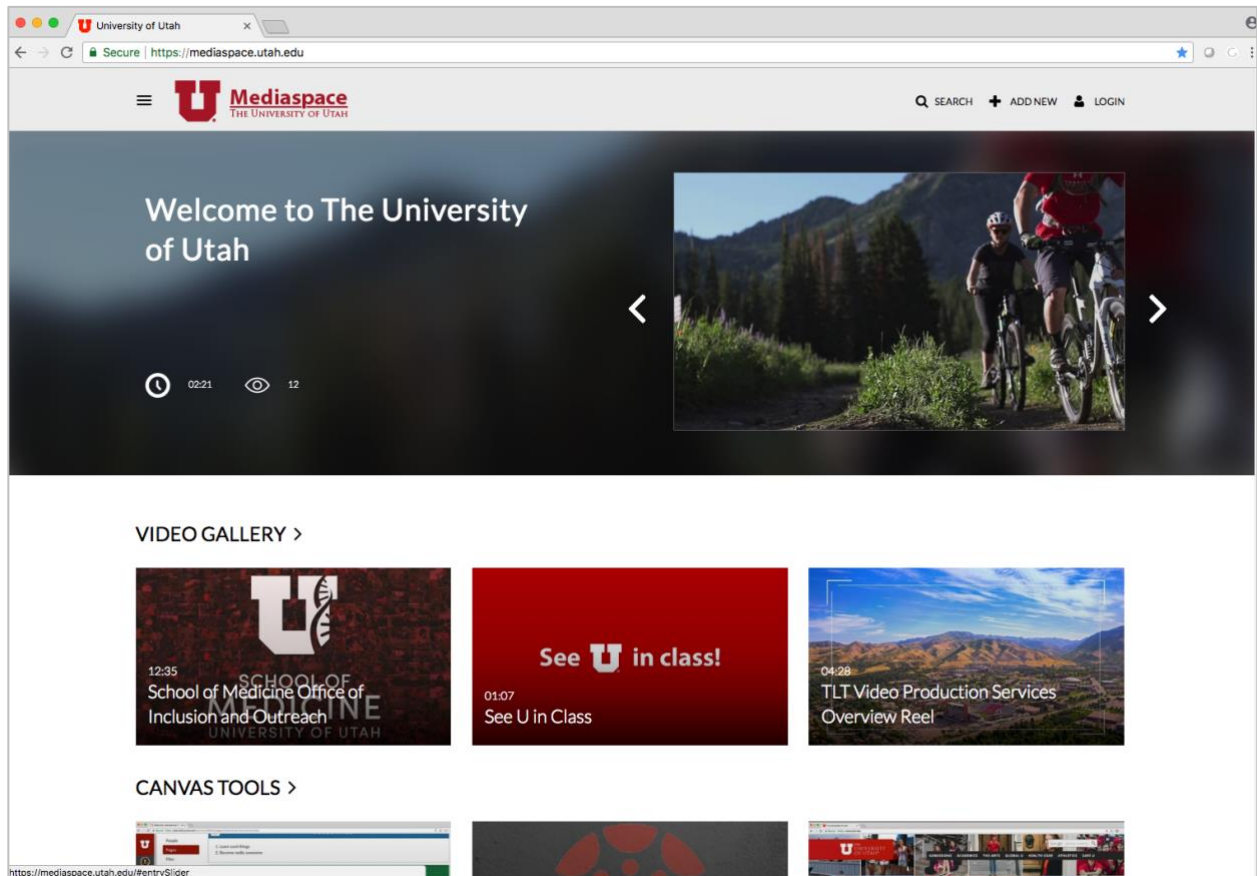
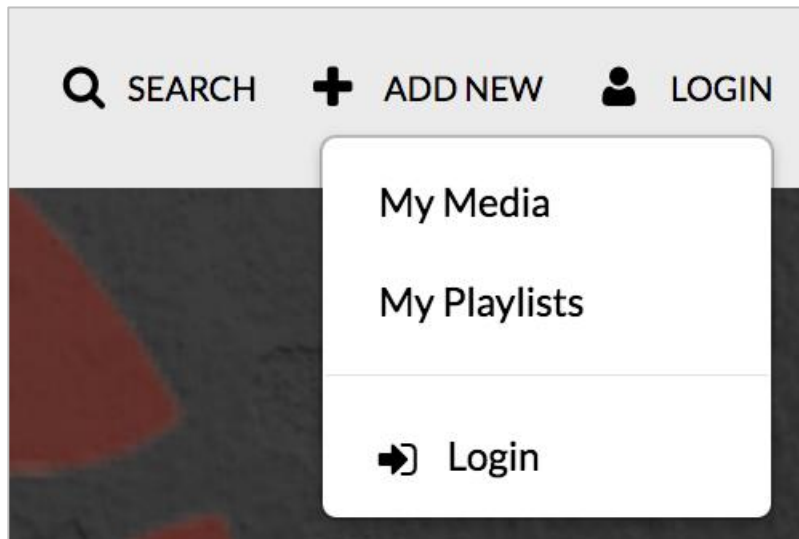


Step 1: Go to [mediaspace.utah.edu](https://mediaspace.utah.edu)

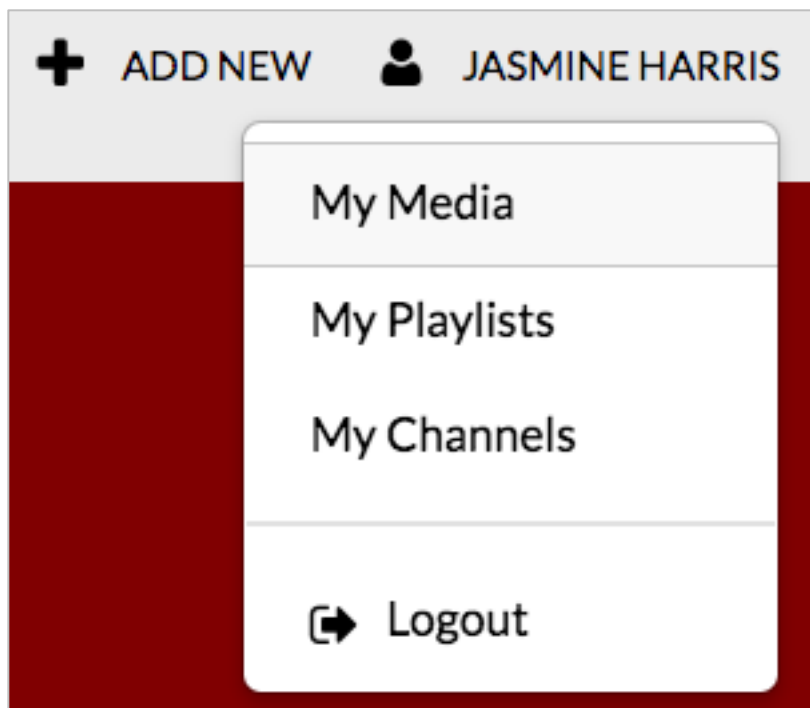


Step 2: Login

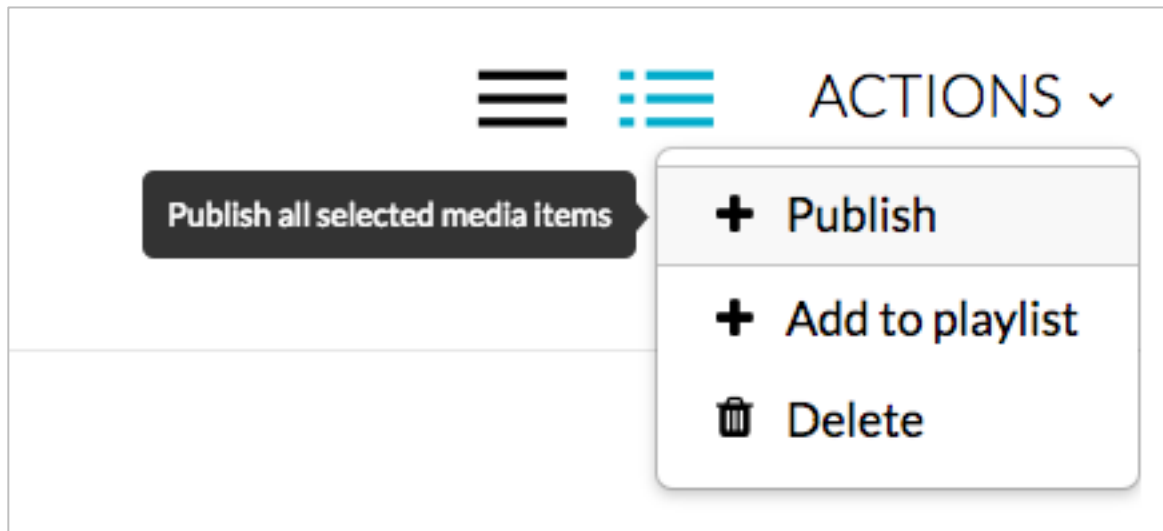


Select the **Login button** and use your UNID and CIS credentials.

Step 3: Open My Media



## Step 4: Actions



Click the **checkbox** next to the video you would like to publish and under the **Actions** drop-down select **Publish**.

**Note:** You can select multiple videos to be published

## Step 5: Publish in Gallery

Published - Media page will be visible to individuals according to entitlements on published destinations

Publish in Channel

Search channels

\* Moderated \* Open \* Private \* Restricted \* Public

Top Channels I Manage

- \* Mediaspace Landing Page Channel

More Channels

- \* Jihoon's 1st test channel
- \* zee test channel new media
- \* Foundations of Nursing Informatics/ Biomedical Informatics
- \* intercomm
- Open Channel
- EMS Case Review
- \* Dept of Telemedicine
- OneChart GoLive De-Brief
- SP ED 6021-001
- UHA Water Emergency Meeting
- \* Project ECHO
- CIS Customer Service Advocacy
- Make-up lecture 12-2
- ptv
- test
- Pediatric Motor Disorders Research Program
- twse
- Caption timing problem
- Human Resources
- Fall 2014 - 3150
- New test channel - 9-1-15
- GEOGRAPHY
- Fall 2013 - PSY 3120 - 001/090
- Make-up Lecture 12-9
- zee test channel
- College of Pharmacy
- UPHD Lunch and Learn
- Make-Up lectures
- Candidate Talks.
- General Recording
- Fall 2016 - 2800
- OEHS 6703 Clin Beh Asp Occ InjDis
- Huntsman APCs
- FPMD 6761 Ergonomics
- \* USS content management
- 6370 Occupational Epidemiology
- \* One Button Studio
- Translational Medicine Symposium
- SBIRT
- test public zee channel
- \* RMCOEH Public Videos
- OEH 6000
- \* Occupational Biostatistics
- Paul's Public Channel
- volcano

Select the **Published** option. In the Publish in Gallery menu, click the **checkbox next to the gallery** you would like to publish the video to.

## Step 6: Select Save

Save Cancel

Teaching & Learning Technologies (TLT)

Contact: [classhelp@utah.edu](mailto:classhelp@utah.edu) | 801-581-6112 | [tlt.utah.edu](http://tlt.utah.edu)

Canvas Help Drop-In Hours: M-F 9:00AM-4:00PM